

Agreement for student(s) who may receive publicly-funded education based on Parent/Guardian's Permit Revised 2019.03.12

This document contains important information. If needed, please have it translated.

Section 1: Types of student who may qualify for funding

A student who is in British Columbia (BC) with his or her parent (also legal guardian, hereafter listed as 'parent') might be eligible for a publicly-funded education if the parent meets criteria set out by the provincial government. Kootenay Lake Schools uses these criteria to establish their minimum qualifications for enrolment as a fundable student.

Language in this section has been adapted and augmented from the *Eligibility of Students for Operating Grant Funding*, written by the Ministry of Education. The full government policy is listed online at: <https://www2.gov.bc.ca/gov/content/education-training/administration/legislation-policy/public-schools/eligibility-of-students-for-operating-grant-funding>

The parent must provide official and original documentation to prove they are eligible under one of the four categories below:

1. **Refugee.** A student who resides in British Columbia and who has made a claim for refugee status in Canada and whose claim has not yet been determined or who is detained in custody in a youth custody centre.
2. **Work Permit.** A parent has been lawfully admitted to Canada for temporary residence and is authorized to work for a period of one year or more.
3. **Study Permit.** A parent has been lawfully admitted to Canada and is authorized to study for a period of one year or more and one of the following applies:
 - a. The parent is enrolled in a degree or diploma programme at a public post-secondary institution in British Columbia.
 - b. The parent is enrolled in a degree programme at an EQA approved private post-secondary institution in British Columbia.
4. **Diplomat.** The parent is carrying out official duties as an accredited diplomatic agent, preclearance officer, consular officer or official representative in Canada of a foreign government with a consular post in British Columbia or under the authority of the *Visiting Forces Act*.

Type of Document	Requirement
Passports for both parents/guardians	Certified true copy of passport (original passport seized by IRCC)
Refugee Protection Claimant Document	Colour scan of original document for all family members
Passport for student	Certified true copy of passport (original passport seized by IRCC)
Birth Certificate for student	Colour scan of original document
Proof of residency	a) Purchase Agreement, with all pages present -or- b) Rental Agreement, with all pages present -or- c) A Letter of Residency proving a family or friend is hosting. Both this letter and proof of home ownership by the host need to be notarized
Custody documents	If only one parent is documented, need official custody documents translated into English by a certified translator

Diplomat

Type of Document	Requirement
Passports for both parents/guardians	Colour scan of original document
Foreign Representative Acceptance Counterfoil or Diplomatic Visa	Colour scan of original document
Passport for student	Colour scan of original document
Birth Certificate for Student	Colour scan of original document
Proof of residency	a) Purchase Agreement, with all pages present -or- b) Rental Agreement, with all pages present -or- c) A Letter of Residency proving a family or friend is hosting. Both this letter and proof of home ownership by the host need to be notarized
Custody documents	If only one parent is documented, need official custody documents



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Section 3: Acknowledge Section 1 and 2

I acknowledge understanding of the above information in Section 1 and Section 2.

Signature of Parent\Legal Guardian

Date

Section 4: Permission to confirm information

The International Programs department at Kootenay Lake Schools has been given the responsibility of reviewing documents to ensure that families are properly enrolled in our schools. In certain cases, we must verify information directly with third-party organizations such as employers, educational institutions, embassies, landlords, etc. By signing below, you allow us to contact these institutions on your behalf for information related to your enrolment in Kootenay Lake Schools.

I grant permission for third-party organizations to share information with a designated employee at Kootenay Lake Schools for the purpose of confirming enrolment eligibility.

Signature of Parent\Legal Guardian

Date